



Executive Committee Meeting Agenda
Thursday, July 12, 2018, 1:15 p.m.

Call to Order – Jeremy Hoyt, President

Roll Call – Dave Gulden

Action on Minutes of June 14, 2018 – Executive Committee

Financial Report – Andy Yoder, Treasurer

ODOT Reports

RTPO Report – TCC Representative

New Business:

1. Review of Jerome Village VN-5 Phase II Final Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Jerome Township Zoning Text Amendment (Union County) – Staff Report by Brad Bodenmiller
3. Review of Salem Township Zoning Text Amendment (Champaign County) – Staff Report by Brad Bodenmiller
4. Review of Stokes Township Zoning Plan (Logan County) – Staff Report by Brad Bodenmiller
5. Building Committee – Scott Coleman

Director's Report

Comments from Individuals

Adjourn

**LUC Regional Planning Commission
Treasurer's Report**

Beginning Balance on June 1, 2018 \$ 375,215.09

Receipts

Terrain Evolution	VN-5 Phase II Final Plat	\$ 4,460.00
Union County	May 2018 Interest	\$ 745.43

Total Receipts \$ 5,205.43

Total Cash on Hand \$ 380,420.52

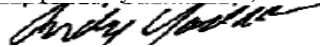
Expenditures

Employee Salaries	3 Pay Periods	\$ 19,495.20
PERS	May-18	\$ 2,729.31
Medicare	3 Pay Periods	\$ 268.60
Worker's Compensation	Worker's Compensation Payment	\$ 185.25
CEBCO	Medical Insurance	\$ 2,971.22
Delta Dental	Dental Insurance	\$ 139.42
VSP	Vision Insurance	\$ 7.12
CEBCO	Life Insurance	\$ 8.42
Staples	Office Supplies	\$ 122.46
CRI Digital	Copier Maintenance	\$ 244.67
Bellefontaine Examiner	Fair Housing Training - Legal ad	\$ 25.62
Bellefontaine Examiner	52 Week Subscription	\$ 98.80
Urbana Citizen	Fair Housing Training - Legal ad	\$ 46.65
Dave Yost	Audit 2016/2017	\$ 504.30
Logan County Twp	Yearly membership	\$ 10.00
Champaign County Twp	Yearly membership	\$ 26.00
Dayton Power & Light	Electric Service - Old building	\$ 102.71
TRC Monthly Rent	May 2018	\$ 1,554.00
TRC Additional Rent	May 2018	\$ 1,393.00
Dave Gulden	Mileage - May 2018	\$ 196.35
Brad Bodenmiller	Mileage - May 2018	\$ 109.68
Heather Martin	Mileage - May 2018	\$ 39.59

Total Expenditures \$ 30,278.37

Balance on Hand as of June 30, 2018 \$ 350,142.15

Respectfully Submitted,



Andy Yoder, Treasurer



2018 Budget Summary

as of June 30, 2018

Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 210,239.61	\$ 215,165.00	\$ 4,925.39	102%
450105	Grants	\$ 24,800.00	\$ -	\$ (24,800.00)	0%
450105.LUC13	ODOT RTPO Grant	\$ 7,000.00	\$ 20,164.91	\$ 13,164.91	288%
420107	Charges for Services	\$ 40,000.00	\$ 1,381.33	\$ (38,618.67)	3%
420121	Subdivision Plats	\$ 40,000.00	\$ 22,511.98	\$ (17,488.02)	56%
420122	Mapping	\$ 100.00	\$ -	\$ (100.00)	0%
470101	Interest	\$ 1,000.00	\$ 3,210.13	\$ 2,210.13	321%
480108	Annual Dinner	\$ 2,900.00	\$ -	\$ (2,900.00)	0%
480111	Refund	\$ -	\$ -	\$ -	
480112	Proceeds from Sale	\$ -	\$ -	\$ -	
Estimated Total Revenue		\$ 326,039.61	\$ 262,433.35	\$ (63,606.26)	80%

Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	Unencumbered	%
510100	Salaries & Wages	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 84,399.20	\$ 90,600.80	48%
510205	PERS	\$ 24,500.00	\$ -	\$ 24,500.00	\$ 11,815.81	\$ 12,684.19	48%
510215	Medicare	\$ 2,537.50	\$ -	\$ 2,537.50	\$ 1,146.54	\$ 1,390.96	45%
510225	Workers Compensation	\$ 2,800.00	\$ -	\$ 2,800.00	\$ 796.73	\$ 2,003.27	28%
510305	Medical	\$ 36,000.00	\$ -	\$ 36,000.00	\$ 17,827.32	\$ 18,172.68	50%
510310	Dental Insurance	\$ 1,700.00	\$ -	\$ 1,700.00	\$ 836.52	\$ 863.48	49%
510315	Vision Insurance	\$ 200.00	\$ -	\$ 200.00	\$ 42.72	\$ 157.28	21%
510320	Life Insurance	\$ 200.00	\$ -	\$ 200.00	\$ 50.52	\$ 149.48	25%
520115	Office Supplies	\$ 4,500.00	\$ -	\$ 4,500.00	\$ 2,153.20	\$ 2,346.80	48%
520155	Subscription Fees	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 1,606.35	\$ 3,393.65	32%
530100	Contract Services	\$ 10,000.00	\$ 21,470.00	\$ 31,470.00	\$ 25,457.35	\$ 6,012.65	81%
530110	Tuition Reimbursement	\$ 3,000.00	\$ (832.50)	\$ 2,167.50	\$ 2,167.50	\$ -	100%
530171	Professional Development	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 678.95	\$ 2,321.05	23%
530199	Utilities	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 1,282.14	\$ 1,717.86	43%
530650	Maintenance & Repair	\$ 16,717.00	\$ 500.00	\$ 17,217.00	\$ 12,698.00	\$ 4,519.00	74%
530702	Annual Dinner	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00	0%
530800	Building	\$ 18,649.00	\$ -	\$ 18,649.00	\$ 10,878.00	\$ 7,771.00	58%
540100	Equipment	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 729.00	\$ 2,271.00	24%
550100	Travel & Expense	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 2,493.72	\$ 5,506.28	31%
550305	Contingencies	\$ 5,000.00	\$ 5,862.50	\$ 10,862.50	\$ 544.73	\$ 10,317.77	5%
Estimated Total Expenditures		\$ 323,803.50	\$ -	\$ 353,803.50	\$ 177,604.30	\$ 176,199.20	50%

STATEMENT:

Cash Balance January 1, 2018	\$ 265,313.10
Estimated Cash Balance December 31, 2018	\$ 96,287.63
Actual Cash On Hand December 31, 2018	
Estimated Total Revenue	\$ 326,039.61
Actual 2018 Revenue	\$ 262,433.35
Difference (+/Under)	\$ (63,606.26)
Estimated Total Expenditures	\$ 323,803.50
Actual 2018 Expenditures	\$ 177,604.30
Difference (+/Under)	\$ 146,199.20

Memorandum

To: LUC Executive Committee

From: Scott Schmid
TCC Transportation Director

Phone 937-521-2133
sschmid@clarkcountyohio.gov

Re: RTPO Planning Report

Date: July 11, 2018

The following are items for discussion and action at the July 12 LUC Executive Committee Meeting

FY19 Planning Work Program Amendment

TCC Staff is requesting a Planning Work Program Amendment to the budget for the current fiscal year. The proposed amendment does three things:

- Revises the carry forward funding amount from the March estimate (an increase of \$11,528).
- Adds a new work element for carry forward funding for consultant services to be used for general planning studies (601.21).
- Moves the additional carry forward funding and all funding from TIP Planning (602.11) into the new general planning studies work element (601.21).

The resulting 601.21 work element will have a budget of \$18,663.50 which will be used to complete corridor studies for the City of Urbana (see below). All carry forward SPR funds must be spent prior to December 31, 2018 by agreement with ODOT. TIP Planning will still be accomplished under work element 602.1.

Because the Planning Work Program is an LUC adopted document, TCC Staff requests amendment via Resolution.

Urbana Corridor Studies

TCC Staff scoped and requested a cost proposal from the TCC's task order consultant to begin a study in Urbana on SR54 near Oakdale Cemetery. TCC Staff is currently working through development of a similar scope for a study on South High Street from Miami Street to SR55. Staff anticipates receiving these proposals and beginning work on these studies by the end of July/first of August.

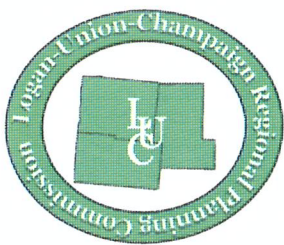
Additional study of US68 near the new Urbana school buildings will begin in the fall once school resumes in order to collect accurate traffic data.

Title VI Plan and Policies Development

TCC Staff has continued development of a Title VI Plan and Policies document for LUC as a FY2019 Planning Work Program deliverable. As a Federal-Aid recipient, LUC is responsible for a program to ensure that the Federal transportation planning process is conducted without discrimination. The Plan will be delivered to the LUC Executive Committee in Fall 2018 for review and adoption.

Budget

<i>Work Elements</i>		<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
625.1	RTPO Planning	\$ 98,392.67	\$ 44,827.14	54%	\$ 7,031.96	\$ 53,565.53



A RESOLUTION

**OF THE LOGAN-UNION-CHAMPAIGN REGIONAL PLANNING COMMISSION TO APPROVE
AMENDMENT # 1 FOR THE STATE FISCAL YEAR 2019 PLANNING WORK PROGRAM**

WHEREAS, the Logan-Union-Champaign Regional Planning Commission (LUC) is designated as the Rural Transportation Planning Organization (RTPO) for Logan and Champaign Counties by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant an Agreement of between ODOT and LUC; and

WHEREAS, LUC is responsible for producing and implementing an annual Planning Work Program (PWP), in cooperation with ODOT to describe the budget and work that will be performed by the LUC for the respective year; and

WHEREAS, \$ 44,827.00 of LUC FY2018 Statewide Planning and Research funding (SPR) will be carried forward and spent before December 31, 2018 per ODOT prior approval; and

WHEREAS, \$ 7,135.50 of Direct Labor, Fringe Benefits and Indirect Costs from work element 602.11 Transportation Improvement Program will be moved to Consultant Services in work element 601.21 General Planning Services; and

WHEREAS, \$ 11,528.00 will be added to Consultant Services in work element 601.21 General Planning Services; and

WHEREAS, these budget amendments result in an overall increase of \$ 11,528.00 to the FY2019 PWP and a new Grand Total budget of \$ 143,219.67.

BE IT THEREFORE RESOLVED:

That the members of the LUC Executive Committee hereby approve the amendment to the FY2019 Planning Work Program as shown above and illustrated in the attachment.

BY ACTION OF THE LUC EXECUTIVE COMMITTEE


Jeremy Hoyt
President, LUC Executive Committee

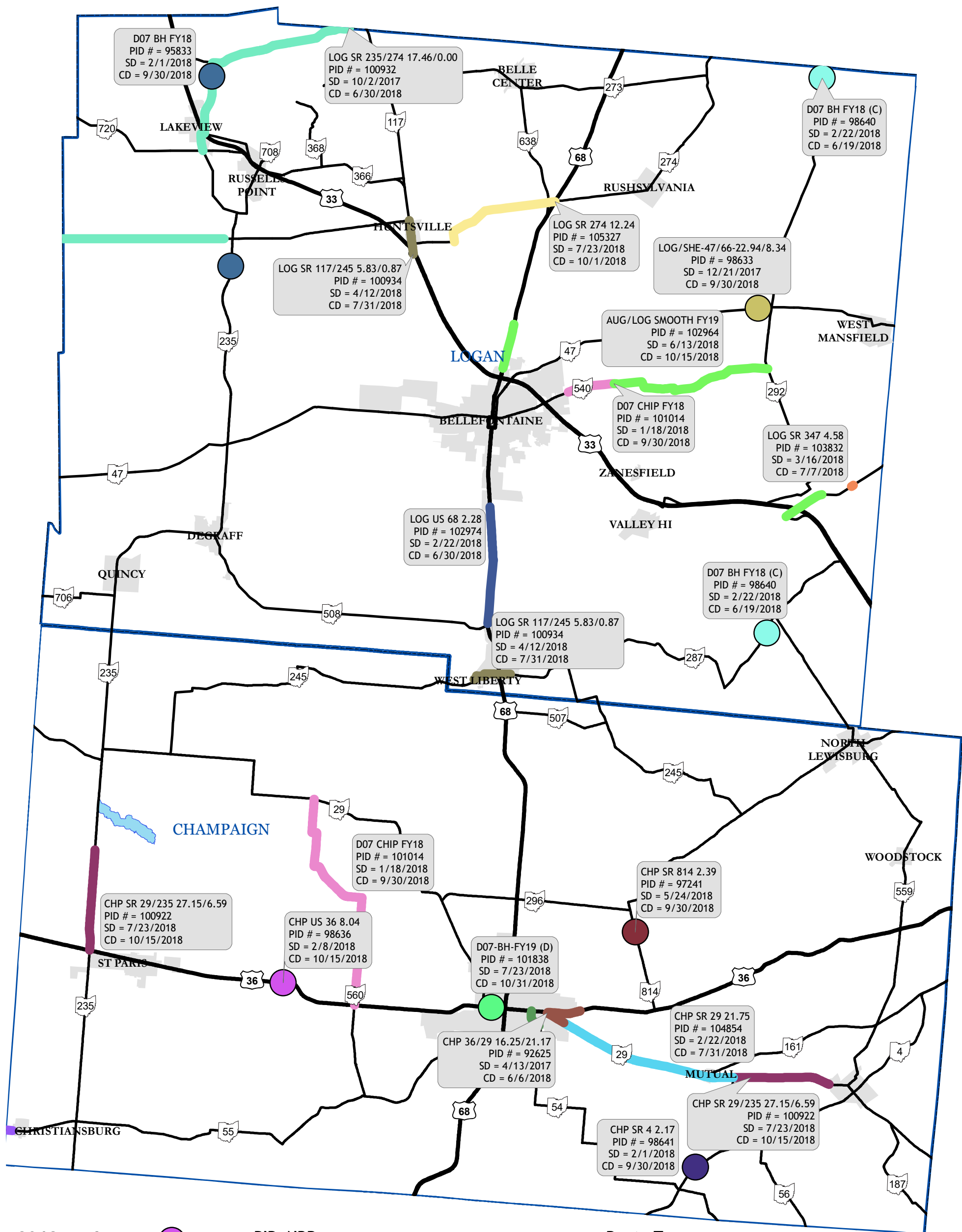

David Gulden
Secretary, LUC Executive Committee

7/12/2018
Date

Project Name	PID	Primary Work Category	Project Description	Sale Date	Award Date	Estimated End Constr
UNI SR 4 17.240/20.520	86211	Bridge Repair	Rehab bridge UNI-4-17.26 over Blues Creek; Replace steel culvert, UNI-4-20.54 over Clevenger DitchNo R/W required.	11/29/18	12/10/18	10/31/19
LOG/UNI/FRA-33-Smart Mobil Ph2	105438	Intelligent Vehicle Systems	Develop Smart Mobility Technology by installing fiber optic cable along various local roadways.	07/12/18	07/23/18	07/31/19
UNI US 33 12.590	105513	Preventive Maintenance	UNI-33-12.59-24.55 Double Application Microsurfacing partially within the City of Marysville	12/13/18	12/24/18	09/30/19
UNI SR 31 7.790	105581	Preventive Maintenance	UNI-31-7.79 to 15.65; SR347 to SR739S and UNI-347-8.26 to 15.23; SR31 to SR37NUNI 31 and UNI 347 Resurfacing ProjectFine Graded AC overlay with minor pavement repair and upgrade guardrail as needed.	01/10/19	01/21/19	09/30/19
Sold Projects Under Construction						
UNI SR 31 0.230	88614	Bridge Replacement	Replace SR-31 bridge over Mill Creek.	05/11/17	05/19/17	06/15/19
UNI SR 38 7.610	91391	Resurfacing, Undivided System	Marysville urban resurfacing project Marysville Corp (S of SR 736) to Fifth St/SR 31 SLM 7.58 - 9.66	02/01/18	02/08/18	10/15/18
UNI SR 031 01.49	101063	Minor Widening	Reconfigure SR31 from 4 lanes to 5 lanes starting north of US 33 westbound ramp to Mill Road. reconfigure SR 31 from 3 lanes to 5 lanes from Mill Road to just north of Mill Wood Boulevard. The road widening will include curbing, storm sewer installation , striping, signage, street lighting, sidewalk on west side & shared use path on east side	03/14/18	03/22/18	09/21/18
UNI-33/287/739-0.00/0.00/0.28	101246	Minor Rehabilitation - Pavement Prmy Sys	Four lane divided highway AC Overlay ProjectUNI US 33 from Union CL to Marysville WCLUNI SR 287 from Union CL to SR 739IUNI SR 739I from SR 287 to SR 739UNI SR 739 from SR 739I to 0.05 miles north of Honda Pkwy	02/15/18	02/22/18	10/15/18
UNI TR 0308 00.57	99910	Bridge Replacement	Structure replacementUNI-TR308 (Phelps Road) over Bokes CreekCEAO funded design/build project	4/10/2018	4/24/2018	10/31/2018

Logan & Champaign County Projects

Local and ODOT-let, Completion Date 2018



2018 projects

PID_NBR

- 95833
- 97241
- 98633

- 98636
- 98640
- 98641
- 101838

PID_NBR

- 92625
- 99982
- 100922
- 100932

PID_NBR

- 100934
- 101014
- 102964
- 102974

PID_NBR

- 103832
- 104854
- 105326
- 105327

Route Type

- US Route
- State Route
- Lakes/Ponds
- Corporation Limits

0 1 2 4 6 8 Miles

District 7 Construction Map
W:\Projects\Construction_D7\ConstructionMapsD7_2019.mxd

ODOT does not make any warranty, expressed or implied, and does not assume any legal liability for the accuracy, completeness or usefulness of the data provided herein. Any use of this information is at the recipient's own risk. This map was last saved 6/5/2018 by acode

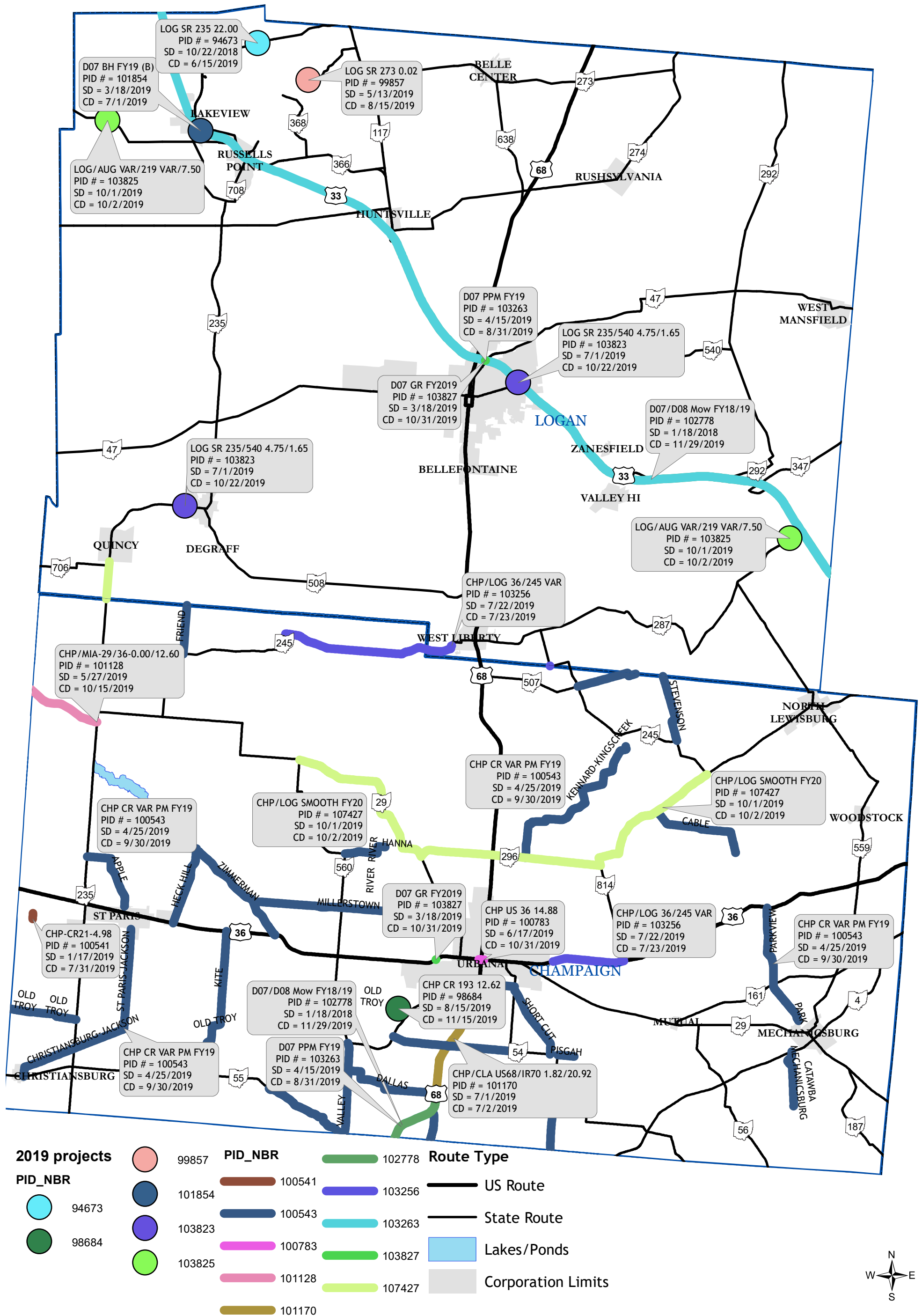


OHIO DEPARTMENT OF
TRANSPORTATION



Logan & Champaign County Projects

Local and ODOT-let, Completion Date 2019





Logan-Union-Champaign Regional Planning Commission

Director's Report – July 12, 2018

Dave's Activities:

6/15	33 Corridor Group 33 Development Team
6/18	Christiansburg (C) CDBG
6/20	33 Smart Corridor Logan Extension
6/21	Union Co zoning overlay
6/25	Logan Co. intersection field review Stokes Twp (L) Zoning Commission public hearing
6/27	Met w/ MORPC Director Ohio Assn. of Regional Councils
6/28	Champaign Co. Comprehensive Plan Committee
7/3	Union Co. Dept Head Mtg.
7/5	Met with TCC Director
7/6	Logan Co. Land Bank bid opening
7/9	TRC Smart Center event
7/10	Ohio Assn. of Regional Councils Gov. candidates forum
7/11	ODOT pollinator habitat discussion
Ongoing	Champaign County Comprehensive Plan
Ongoing	CDBG for Champaign County
Ongoing	Logan County Land Bank

Brad's Activities:

6/15	Attended US 33 Corridor Group meeting.
6/18	Attended Claibourne Twp (U) Zoning Commission meeting.
6/20	Attended York Twp (U) Zoning Commission public hearing.
6/25	Attended Stokes Twp (L) Zoning Commission public hearing.
6/26	Attended Ohio Trail Plan Regional meeting.
6/28	Attended Champaign Co (C) Comprehensive Plan Steering Committee meeting.
6/30	Attended Salem Twp (C) Zoning Commission meeting.
7/2	Met with Salem Twp (C) Zoning Commission chair.
7/9	Attending Smart Center Groundbreaking. Attending Jerome Twp (U) Zoning Commission meeting.
7/11	Attending ODOT Pollinator Habitat discussion.
Ongoing	Assisting jurisdictions: Champaign Co (C), City of Bellefontaine (L), Claibourne Twp (U), Darby Twp (U), Harrison Twp (L), Jerome Twp (U), Johnson Twp (C), Logan Co (L), Lake Twp (L), Liberty Twp (L), Mad River Twp (C), Millcreek Twp (U), Monroe Twp (L), Perry Twp (L), Pleasant Twp (L), Rush Twp (C), Salem Twp (C), Stokes Twp (L), Union Co (U), Union Twp (U), Urbana Twp (C), Village of Huntsville (L), Village of Plain City (U), Washington Twp (L), York Twp (U), Zane Twp (L)
Ongoing	Stokes Twp (L) Turkey Foot Zoning Plan
Ongoing	Organizing a BZA training in Champaign Co (C) with Prosecutor's Office. If received well, will do in other two counties.
Ongoing	Finalizing zoning maps for Union Co (U) GIS
Ongoing	Champaign Co (C) Comprehensive Plan

10820 St. Rt. 347, PO Box 219

East Liberty, Ohio 43319

• Phone: 937-666-3431 •

• Email: luc-rpc@lucplanning.com • Web: www.lucplanning.com



Executive Committee Meeting Minutes Thursday, July 12, 2018

President Jeremy Hoyt called the meeting to order at 1:18 pm.

Roll Call – Dave Gulden

Members present: John Bayliss, Paul Benedetti, Scott Boyer, Tim Cassady, Scott Coleman, Brian Davidson, Wes Dodds, Dave Faulkner, Chad Flowers, Todd Freyhof, Todd Garrett, Kevin Gregory, Dave Gulden, Jeremy Hoyt, Mark Mowrey for Steve McCall, Tim Notestine, Tammy Noble for Vince Papsidero, Ryan Smith, Bill Narducci for Jeff Stauch, Ben Vollrath and Andy Yoder.

Members absent: John Brose, Tyler Bumbalough, Charles Hall, Barry Moffett, Adam Moore, Ryan Shoffstall, George Showalter.

Guests present: Justin Wollenberg, Terrain Evolution; Corey Lynn Golden, TCC; Mark Spagnuolo, Jerome Township; Ken Gordon, Jerome Township; Kaye Borchers, Choice One Engineering; Josh Powers, ODOT; Brad Bodenmiller and Heather Martin of LUC Regional Planning Commission.

Minutes – Dave Faulkner moved a motion to approve the minutes from the June 14, 2018, meeting as written and Wes Dodds seconded. All in favor.

Financial Report – Andy Yoder presented the Financial Report for June. Tim Cassady moved a motion to accept the Financial Report and John Bayliss seconded. All in favor.

ODOT Reports:

All reports are on LUC's web-site. Brian Davidson reported for ODOT 6. The SR 31 Bridge will be open July 18. The Smart Corridor bid was sold for 4.4 million which is under the estimate Scott Boyer presented for ODOT District 7. Tim Cassady asked about Bridge replacement on Route 4 and what the detour will be used.

RTPO

Dave Gulden reported on the need to amend the Planning Work Program, the report is available on LUC's web-site. Corey reported on work being completed with Urbana.

- Scott Coleman made the first motion to accept the updated Planning Work Program Resolution and John Bayliss seconded. All in favor.

New Business:

1. Review of Jerome Village VN-5 Phase II Final Plat (Union County) – Staff Report by Brad Bodenmiller



- John Bayliss made the first motion to accept the recommendation of approval of the Jerome Village VN-5 Phase II Final Plat and Dave Faulkner seconded. All in favor.
- 2. Review of Jerome Township Zoning Text Amendment (Union County) – Staff Report by Brad Bodenmiller
 - David Faulkner made the first motion to accept the recommendation of denial of the Jerome Township Zoning Text Amendments per staff recommendation and Tim Cassady seconded. All in favor.
- 3. Review of Salem Township Zoning Text Amendment (Champaign County) – Staff Report by Brad Bodenmiller
 - Dave Faulkner made the first motion to accept the recommendation of approval of the Salem Township Zoning Text Amendment per staff recommendation and Tim Cassady seconded. All in favor.
- 4. Review of Stokes Township Zoning Plan (Logan County) – Staff Report by Brad Bodenmiller
 - John Bayliss made the first motion to accept the recommendation of approval of the Stokes Township Zoning Plan and Tim Notestine seconded. All in favor.
- 5. Building Committee – Scott Coleman
 - Dave Gulden provided an update on the building and actions that could be taken. The building has not yet sold, an approximate deadline of Labor Day has been set. The property owner is going through septic tank issues because it straddles the property line. Tim Notestine asked for further clarification of the septic tank issue. Tim Cassady asked for more information. Ryan Smith noted that this issue will occur regardless of who is buying the property.

Comments from Individuals:

- Andy Yoder asked for information regarding Christiansburg CDBG project.
- Tammy Noble – For the overlay, do you envision that being a guideline or do you see that as being a group that approves development in that area?
 - Dave Gulden – each jurisdiction will have their own overlay code with the idea that mirror each other.
- Dave Faulkner – How did the questionnaire get sent out for the Champaign County Comprehensive Plan?
 - Dave Gulden – We shared it in the paper. We're looking at further options for the survey.
 - Discussion was held regarding other options to increase the survey results.
- Scott Coleman reported on the 33 Corridor, the first scoping meeting will be held with ODOT next week. We will start putting together the scope for that corridor



Logan-Union-Champaign regional planning commission

project. We did have some discussion with Fred Vogel with ODOT to work out a plan to have Logan County assist with a Midwest Express road project. We also had discussions about a Transportation Improvement District and what that information is. Dave Gulden can share if you're interested.

- Ben Vollrath shared that this is his last meeting as a DP&L representative. He will be taking over at Logan County Economic Development for Paul Benedetti. It's been a pleasure working with you and hopefully get to continue in a different capacity.

Adjourn – Dave Faulkner moved a motion to adjourn the LUC Executive Committee Meeting at 1:52 pm, and Andy Yoder seconded. All in favor.

Next Scheduled Meeting: Thursday, August 9, 2018, 1:15 pm at the LUC Office in the James A. Rhodes Conference Center, East Liberty.

President

Secretary

10820 St. Rt. 347, PO Box 219

East Liberty, Ohio 43319

• Phone: 937-666-3431 •

• Email: luc-rpc@lucplanning.com • Web: www.lucplanning.com