Memorandum

To: LUC Executive Committee

From: Scott Schmid **Phone 937-521-2133**
TCC Transportation Director **sschmid@clarkcountyohio.gov**

Re: RTPO Planning Report

Date: October 1, 2020, Updated October 7, 2020

The following are items for discussion and action at the October 8 LUC Executive Committee Meeting

2020 Public Participation Plan

The 2020 Public Participation Plan is a policy document that provides guidance on how to conduct public participation in all RTPO planning activities. The draft document was published on the LUC website on July 31 for a federally mandated 45 day public comment period that concluded on September 13. There was one comment received during this period from city of Urbana staff. The comment was in reference to description of the organization and functions of the RPC, along with one minor typo. All issues within the comment were incorporated into the final document.

The RTPO Technical Advisory Committee met on September 14, reviewed the draft and information above, and recommended Executive Committee adoption of the document. The final document is posted on the LUC website and a Resolution for adoption is attached to this memo. TCC Staff requests adoption of the 2020 Public Participation Plan at the October 8 meeting.

Title VI Program

TCC Staff has drafted a Title VI Program for the RTPO as required by Federal and State regulations. The Program details the activities and policies used by the RTPO to assure that the planning process is carried out without discrimination in accordance with Title VI of the Civil Rights Act of 1964. TCC Staff reviewed the first draft of the document with the RTPO Technical Advisory Committee at its meeting on September 14. The Policy statement, as drafted is:

> "To provide an environment of non-discrimination and equal opportunity in employment as well as in the development of Logan and Champaign County's transportation policies, plans, and programs included in the Long Range Transportation Plan, Transportation Improvement Program, Planning Work Program, and all plans, policies, and programs contained within."

TCC Staff will prepare a second draft of the document based upon feedback received from the Technical Advisory Committee and LUC Staff. This second draft will be delivered to the LUC Executive Committee for review and comment in November. The draft document will also require a mandated 45 day public comment period, which includes review by appropriate Federal and State agencies.

Informational only, no action requested at this time. It is anticipated that a final document will be presented for adoption at the December 11, 2020 LUC Executive Committee meeting.

Other

The RTPO Technical Advisory Committee met on September 14 via Zoom and discussed the following items:

- 2020 Public Participation Plan
- Title VI Program
- Simon Kenton Trail rural crossings
    - TCC Staff will develop an inventory and safety upgrade plan
- Traffic count program
    - TCC Staff will be collecting counts near Benjamin Logan Schools the week of October 5
    - TCC Staff will be collecting counts on S. High Street in Urbana the week of October 12
    - Additional request for counts should be sent to staff immediately to arrange for collection before winter
- Project updates
    - The Indian Lake Intersections Study was transmitted to TCC on September 22 and is currently under TCC staff review. A stakeholder meeting will be setup to discuss the study.

The next TAC meeting will be held via Zoom on December 7 at 9:30 AM. Those interested in the meeting are encouraged to reach out to TCC Staff at the contact information on this report.

FY 2021 Budget Status

Work Elements	*Total Budget*	*Balance*	*Percent Expended*	*Monthly Expense*	*YTD Expenses*
625.1 RTPO Planning	$ 98,392.00	$ 92,879.99	6%	$ 670.53	$ 5,512.01
625.11 RTPO Planning (fy20)	$ 50,000.00	$ 44,217.18	12%	$ 3,482.84	$ 5,782.82